

Property Address: Off of 81 Russell Street, Carlisle, Massachusetts

38



2018 00051484

Bk: 32592 Pg: 157 Page: 1 of 38

Recorded: 11/26/2018 03:48 PM

**GARRISON PLACE CONDOMINIUM TRUST**

THIS DECLARATION OF TRUST made this 26<sup>th</sup> day of November, 2018 by Leslie S. Carey, an individual with a mailing address of 259 Turnpike Road, Suite 110, Southborough, Massachusetts 01772 (the "Trustee" or "Trustees", also sometimes referred to hereinafter as the "Declarant", which term and any pronoun referring thereto shall be deemed to include any successors in trust hereunder and to mean the trustees for the time hereunder wherever the context so permits).

**ARTICLE I - NAME OF TRUST**

The Trust created hereby shall be known as **GARRISON PLACE CONDOMINIUM TRUST** (hereinafter, "Garrison") and shall have an initial mailing address of 259 Turnpike Road, Suite 110, Southborough, Massachusetts 01772.

**ARTICLE 11- THE TRUST AND ITS PURPOSES**

**2.1 General Purposes**

This Trust is created as the organization of unit owners (the "Owners" or "Unit Owners") as required by the provisions of Chapter 183A, as amended, of the Massachusetts General Laws ("Chapter 183A") for the purpose of managing **GARRISON PLACE CONDOMINIUM**, a condominium ("Condominium") established by the Master Deed (the "Master Deed") executed by **BRENDON PROPERTIES GARRISON PLACE, LLC** (the "Declarant", which term shall also include all persons or entities which may succeed to the Declarant's position as developer of the condominium in accordance with the definition of Declarant contained in paragraph 15 of the Master Deed, dated the same date as the date of this Trust and recorded herewith.)

**2.2 Definitions**

Unless the context otherwise requires, the words defined in the Master Deed and the definitions contained in Section 1 of Chapter 183A shall be applicable to this Trust. Notwithstanding the foregoing, the following terms shall have the following definitions for the purposes of this Declaration of Trust:

**BRENDON PROPERTIES  
259 TURNPIKE ROAD, SUITE 110  
SOUTHBOROUGH, MA 01772**

- 2.2-1 "FHA" shall mean the Federal Housing Administration.
- 2.2-2 FNMA" shall mean the Federal National Mortgage Association.
- 2.2-3 "FHLMC" shall mean the Federal Home Loan Mortgage Corporation.
- 2.2-4 "Original Trustee" shall mean Leslie S. Carey and any successor or additional trustee designated by Declarant or any successor to the rights of the Declarant hereunder.
- 2.2-5 "Condominium Property" shall mean the land now or hereinafter subject to the Master Deed;
- 2.2-6 "Registry" shall men the North Middlesex Registry of Deeds.
- 2.2-7 "Garrison Place Documents" shall mean the documents set forth in the Master Deed.

### **2.3 Trust and Not Partnership**

It is hereby expressly declared that a trust and not a partnership or corporation is hereby created, and that the Unit Owners are beneficiaries and not partners or associates between or among themselves with respect to the trust property and holds no relation to the Trustee other than as beneficiaries hereunder.

### **2.4 Property Held in Trust**

All property, real and personal, tangible and intangible, conveyed to or held hereunder by the Trustees shall vest in the Trustees, in trust, to manage, administer and dispose of the same, (exclusive of the disposition of common areas and facilities,) and to receive and/or distribute the income and/or principal thereof for the benefit of the Owners from time to time of the Units of the Condominium. The beneficial interest of each Unit Owner is set forth in Exhibit B of the Master Deed, which interest is equal to the percentage interest of each Owner's Unit in the Common Areas and Facilities of the Condominium, as stated in the Master Deed as amended from time to time, which interest is equal to the undivided interest of each Unit Owner's Unit in the Common Areas and Facilities of the Condominium.

## **ARTICLE III - THE TRUSTEES**

### **3.1 Number of Trustees: Term of Office; Vacancies**

There shall be at all times three Trustees; provided, however, that until the "takeover event", as hereinafter defined, the number of Trustees shall be any number of persons as designated by the Declarant, and may consist of as few as one Trustee. Upon the occurrence of the "Take Over Event", which shall be no later than the earlier of the following events: (a) thirty days after the last Unit in the Condominium has been conveyed to a unit purchaser or (b) seven (7) years following conveyance of the first Unit within the Condominium, the term of office of the original Trustee or her successors designated by the Declarant, shall be deemed

vacant so as to permit such vacancies to be filled in the manner hereinafter set forth. Notwithstanding the foregoing, in the event the then current guidelines of FHA, FNMA for FHLMC for multiple phase projects are revised to require or allow the Takeover Event to occur earlier or later than the dates set for above, Declarant shall have the right, but not the obligation, to amend this Trust to provide for earlier or later dates by written instrument signed by the Declarant and recorded with the Registry. Until such vacancies have been filled, or until the expiration of a period of thirty (30) days after the occurrence of the takeover event, whichever shall first occur, the original Trustee or Trustees appointed by the Declarant may continue to act hereunder. The term of office of the Trustees elected or appointed to fill the vacancies of the original Trustees or the successors to the original Trustees designated by the Declarant shall be for the period until their election or appointment and until their successors have been elected or appointed and qualified. Following the first election, the Trustee with the highest number of votes will serve for three years and the next highest shall serve for two years and the other Trustee shall serve for a one-year term. Thereafter, the term of office shall be for a period of three years.

### **3.2 Election of Trustees**

Trustees shall be elected at a duly constituted meeting of the Unit Owners at which a quorum is present, by vote of the Units Owners holding not less than fifty-one percent (51%) of the total voting power hereunder, by written vote, by proxy or by written statement delivered by hand or by U.S. Mail, with those candidates obtaining the most votes winning the vacant seats. Each person elected to serve as Trustee who wishes to so serve shall promptly file with the Secretary of the Trust his written acceptance of election, and upon receipt of such acceptance, the Secretary shall sign and record with the Registry a certificate of election setting forth the names of the new Trustees and reciting that they have been duly elected by the requisite vote of the Unit owners and have filed their written acceptance of election with the secretary.

### **3.3 Vacancies**

Following the takeover event, if and whenever the number of Trustees falls below three, a vacancy shall be deemed to exist, and the remaining Trustee or Trustees shall appoint a Trustee to fill the vacancy until the next annual meeting at which time the Unit Owners shall elect a successor Trustee to serve out the remainder of the original term. Each appointment to fill a vacancy other than by court proceeding as hereinafter provided, shall become effective upon recording with the Registry of Deeds of an instrument in writing signed by such successor and by a majority of the Trustees and acknowledged by such successor and by at least one of said Trustees. Any appointment by such court proceeding shall become effective upon recording with said Registry of Deeds, of a certified copy of such decree and of the acceptance of such appointment subscribed and sworn to by the successor so appointed. If for any reason any successor shall not be so designated within sixty (60) days after the vacancy in office occurs, a Trustee or Trustees to fill such vacancy or vacancies may be appointed by any Court of competent jurisdiction upon the application of any Unit Owner upon notice to all Unit Owners and Trustees and to such others as the court may direct. Notwithstanding the foregoing provisions of this section, the remaining or surviving Trustees shall continue to exercise and discharge all of the powers, discretions and duties hereby conferred or imposed

upon the Trustees and any person appointed as a successor Trustee as hereinbefore provided shall be vested with the title to the trust property jointly with the remaining or surviving Trustee or Trustees without the necessity of any act or transfer or conveyance.

### **3.4 Quorum and Action by Majority**

Prior to the Takeover Event, in all matters relating the administration of the Trust hereunder and the powers hereby conferred, the Original Trustee and any additional or successor trustees appointed by the Declarant shall have the full power and authority to act alone and shall alone constitute a majority for the purposes of this Trust.

After the Takeover Event, The Trustees may act by a majority vote at any duly called meeting at which a quorum is present, and a quorum shall consist of a majority of the Trustees, but no less than two. The Trustees may also act without a meeting if a written consent is signed by all of the Trustees then in office.

### **3.5 Bond by Trustees**

No Trustee elected or appointed as hereinbefore provided, whether as original or Successor Trustee, shall be obligated to give any bond or surety or other security for the performance of his/her duties hereunder; provided, however, that Unit Owners holding at least fifty-one (51%) percent of the beneficial interest hereunder may at any time, by notice in writing signed by them and delivered to the Trustee or Trustees affected thereby, require that any one or more of the Trustees shall give bond in such amount and with such sureties as shall be specified in such notice; and provided further that any Trustee or other person who is vested with authority or responsibility for handling funds belonging to or administered by the Trust shall be covered by a fidelity bond conforming to the requirements of Section 5.6.1(c) hereof. All expenses incident to any such bond shall be charged as a common expense of the Condominium. Notwithstanding the foregoing, any Trustee appointed by the Declarant shall not be required to give any bond or surety.

Any Trustee elected or appointed as hereinbefore provided, who is vested with authority or responsibility for handling funds belonging to or administered by the Trust, shall be covered by a fidelity bond conforming to the requirements of section 5.6.1(f). All expenses incident to any such bond shall be charged as a common expense of the Condominium. In addition, during such time as the Declarant or its agents, employees or assigns continue to act as Trustee, Directors and Officers Insurance shall be maintained. Directors and Officers Insurance may, at the Board's option, be subsequently maintained.

### **3.6 Resignation and Removal of Trustee**

Any Trustee may resign by notice in writing given to the Secretary of the Trust, who shall in turn transmit written notice of such resignation to each of the other Trustees. Such written resignation shall be recorded by the Secretary of the Trust at the Registry of Deeds. Except as provided below, after reasonable notice and an opportunity to be heard, any Trustee, except the Declarant may be removed from office with or without cause relating to the performance (or the non-performance), as the case may be, of his or

her duties as a Trustee by vote of Unit Owners holding at least fifty-one percent (51%) of the beneficial interest hereunder which vote shall be cast at any annual or special meeting of the Unit Owners the notice for which shall specify that the removal shall be voted upon there at.

After reasonable notice and an opportunity to be heard, any Trustee except the Declarant may be removed from office by vote of the remaining Trustees for failure to attend three or more consecutive duly noticed meetings of the Trustees, which vote shall be cast at any duly noticed meeting, the notice of which shall specify that the removal shall be voted upon there at. Any such removal shall be evidenced by the recording at the Registry of Deeds of a certificate of removal signed by the Secretary of the Trust naming the Trustee so removed and reciting that the requisite votes of the Trustees were cast for the removal.

Notwithstanding the foregoing, under no circumstances may the Declarant, or anyone appointed as Trustee by the Declarant, be removed involuntarily as Trustee.

### **3.7 Compensation of Trustees**

No Trustees shall receive compensation for his or her services, except that, by a vote of a majority of the other Trustees, a Trustee may be reimbursed for his or her out-of-pocket expenditures associated with Trust business.

### **3.8 No Liability If In Good Faith**

No Trustee shall be personally liable or accountable out of her or his personal assets by reason of any action taken, suffered or omitted in good faith, or for allowing one or more of the other Trustees to have possession of the Trust books or property, or by reason of honest errors of judgment, mistakes of act or law, the existence of any personal or adverse interest, or by reason of anything except her or his own willful malfeasance or default.

### **3.9 Dealing With Trust Not Prohibited**

No Trustee or Unit Owner shall be disqualified by their office from contracting or dealing directly or indirectly with the Trustees or with one or more Unit Owners, nor shall any such dealing, contract or arrangement entered into in respect to this Trust, in which any Trustee or Unit Owner shall be in any way interested, be avoided, nor shall any Trustee or Unit Owner so dealing or contracting being so interested be liable to account for any profit realized by any such dealing, contract or arrangement by reason of such Trustee's holding office or of the fiduciary relation hereby established, or by reason of such Unit Owners status, and shall disclose the nature of his or her interest before the dealing, contract or arrangement is entered into.

### **3.10 Indemnity**

The Trustees and each of them individually shall be entitled to indemnity both out of the trust property and by the Unit Owners against any liability incurred by them or any of them in the execution hereof, including without limiting the generality of the foregoing, liabilities in contract and in tort and liabilities for damages, penalties, and fines. Each Unit Owner shall be personally liable for all sums lawfully assessed for his or her share of the

common expenses of the Condominium and for his or her proportionate share of any claims involving the trust property in excess thereof, all as provided in Sections 6 and 13 of Chapter 183A. Nothing contained in this paragraph shall be deemed, however, to limit in any respect the powers granted to the Trustees in this instrument.

#### **ARTICLE IV - BENEFICIARIES AND BENEFICIAL INTEREST**

##### **4.1 Percentage Interest**

The beneficiaries shall be the Unit Owners of the Condominium from time to time. The beneficial interest in the trust hereunder shall be divided among the Unit Owners in the percentage of beneficial interest appertaining to the Units of the Condominium as set forth in Exhibit B of the Master Deed as the same may be amended from time to time pursuant to the provisions of Section 7 of the Master Deed.

##### **4.2 Persons to Vote as Unit Owners**

The beneficial interest of each Unit of the Condominium shall be held as a unit and shall not be divided among the several owners of any such Unit. To that end, whenever any of said Units is owned of record by more than one person, the several owners of such Unit shall determine and designate which one of such owners or other person shall be authorized and entitled to cast votes, execute instruments and otherwise exercise the rights appertaining to such Unit hereunder, and it may be conclusively presumed that any Unit Owner attending any meeting has obtained such authorization unless an objection has been filed with the Trustees prior to or at such meeting.

Any such vote may be made pursuant to a proxy executed for that purpose which proxy must identify the name(s) of the Unit Owner(s), the unit identification, and the meeting(s) at which such proxy may be exercised. Any such proxy shall be signed by all the owners of the Unit and such signature(s) shall be witnessed by a non-interested party.

##### **4.3 Voting Power of the Unit Owners**

Each Unit Owner, including the Declarant, shall have voting power equal to that percentage interest appurtenant to his/her Unit as shown on the most recent Exhibit B to the Master Deed or any Amendments thereto. For the purposes of this Section 4.3, any Unit shown on Exhibit B to the Master Deed as most recently amended, but not yet sold to an unrelated Unit Owner shall be deemed to be owned by Declarant, its successors and/assigns. In addition, and notwithstanding any other provisions of this Trust and the By-Laws contained herein to the contrary, since the Condominium is a phased condominium, with the Declarant having the reserved right and easement to construct and add additional phases as set forth in Section 16 of the Master Deed, the Declarant shall have the right to exercise such voting power as a Unit Owner which shall, in each instance constitute a majority of any vote taken by the Unit Owners, subject to the expiration of said right and easement to construct and add additional phases as set forth in said Section 16. Therefore, the words "total voting power of the Unit Owners" as used in the Master Deed and this Trust shall be equal to the sum of the voting power held by the Unit Owners (including the Declarant) of the Units then included in the Condominium, taking into account the provisions of the prior sentence.

Provided, however, that notwithstanding the foregoing, at such time as the Original Trustee or any successor or Trustee appointed by the Declarant shall resign, as is provided in Article III, Section 3.1 hereof, the voting power of the Unit Owners shall be limited to that held by those Unit Owners (including the Declarant with respect to Units owned by the Declarant) of Units included in the condominium, and no voting power may be exercised by the Declarant with respect to Units not then included in the Condominium. The express intent of the voting power as is herein set forth is to allow for the Unit Owners to have a proportionate voice in the management and regulation of the Condominium through this Trust, as the Unit Owners' Organization, taking into due account the necessity for retention of control by the Declarant during the period of future development of the Condominium as a phased condominium.

## **ARTICLE V - BY-LAWS**

The provisions of this ARTICLE V shall constitute the By-Laws (the "By-Laws") of this Trust and the organization of Unit Owners established hereby.

### **5.1 Powers and Duties of the Trustees**

The Board of Trustees shall have the powers and duties specifically conferred upon them by Section 10(6) of Chapter 183A, the Master Deed and these By-Laws, and all other powers and duties necessary for the administration of the affairs of the Condominium (except as otherwise provided by law, the Master Deed or these By-Laws), including, without limiting the generality of the foregoing, the following powers and duties:

**5.1.1** To appoint and remove at pleasure all officers, agents and employees of the Trust, prescribe their duties, fix their compensation, and require of them such security or fidelity bond(s) as they may deem expedient. Nothing contained in these By-Laws shall be construed to prohibit the employment of any Unit Owner or Trustee in any capacity whatsoever.

**5.1.2** To establish, levy and assess, and collect general and special assessments for common expenses referred to in Section 5.5 hereof. The Trustees shall have the duty to take such action as they may deem reasonably required under the circumstances to collect from Unit Owners who fail to pay such assessments within thirty (30) days of the due date or within such shorter period of time as may be determined by the Trustees, including without thereby limiting the generality of the foregoing, the commencement of legal action. Assessments for common expenses shall commence for each phase upon conveyance of the first Unit in said phase.

**5.1.3** To do all things necessary to operate, maintain, repair, improve, replace, alter and otherwise administer and care for the Common Areas and Facilities and, to the extent provided in the Master Deed and these By-Laws, maintain, repair and care for the Units.

**5.1.4** To obtain all policies of insurance required by these By-Laws and such other insurance as may be required by law or as the Trustees may from time to time

determine.

**5.1.5** To obtain any legal, architectural, accounting, administrative, engineering and other services deemed advisable by the Trustees, including the services of a manager and any other personnel, to whom the Trustees, except to the extent limited by Chapter 183A, the Master Deed, or these By-Laws, (including this Section 5.1), may delegate certain of its powers and duties. The Trustees shall be entitled to rely upon the advice and counsel of attorneys, architects, accountants and other advisors hired by them and shall be protected in so doing.

**5.1.6** To adopt, amend, modify and rescind from time to time and enforce rules and regulations (the "Condominium Rules") governing the use of the Condominium and the personal conduct of the Unit Owners and their families, tenants and guests thereon.

**5.1.7** To cause to be kept a complete record of all its acts and the affairs of the Trust and to present a statement thereof to the Unit Owners at the annual meeting of the Unit Owners.

**5.1.8** To purchase, or otherwise acquire title to or an interest in, sell, and otherwise maintain, manage, hold, use, and encumber and dispose of any property, real or personal, tangible or intangible, in the course of their administration and management of the Condominium; provided that, except in the event of condemnation or substantial loss to the Units and/or the Common Areas and Facilities subject to the provisions of Sections 5.7.5 and/or 5.7.1 (b) hereof, the Trustees may not by act or omission seek to abandon, partition, subdivide, encumber, sell or transfer any part or all of the Common Areas and Facilities, other than by the granting of utility rights and easements, without the prior authorization of Unit Owners holding at least sixty-seven percent (67%) of the total voting power of the Unit Owners hereunder, or such higher percentage as required pursuant to the Condominium Act.

**5.1.9** To open and maintain bank accounts, and to authorize the drawing of checks and other financial instruments, and to keep a full and complete record of all financial transactions for mortgagees of the Units and to prepare periodic financial reports and accountings as may be reasonably required by the Unit Owners.

**5.1.10** To purchase in its own name or the name of a nominee one or more Units in the condominium at any public or private sale upon such terms and conditions as the Trustees may deem desirable (prior authorization is not required for condominium lien foreclosures); and to sell, lease, mortgage and otherwise maintain, manage, hold, encumber and dispose of such Units, upon such terms and conditions as the Trustees shall deem appropriate.

**5.1.11** To borrow or in any other manner raise such sum or sums of money or other property as it shall deem advisable in any manner and on any terms, and to evidence the same by notes, bonds, securities or other evidence of indebtedness, which may mature at a time or times, and subject to any limitations imposed by law, the Master Deed or these By-Laws to execute and deliver any mortgage, pledge, or other instrument to secure any such borrowing; provided however, that the Trustees shall have no authority to bind the Unit Owners personally.



**5.1.12** To grant easements, restrictions, permits, licenses or other rights to the Town of Carlisle and/or the general public, as required under the Garrison Place Documents , the Garrison Place Permits or applicable laws, by-laws, ordinances rules and regulations.

**5.1.13** To establish committees from among the Unit Owners, define their powers and duties, and appoint and remove their members.

**5.1.14** To grant easements and rights with respect to utilities to be installed in, upon, under or over the Common Areas and Facilities and to enter into such agreements and undertakings as shall be necessary therefore, and to grant the same rights to any owner of contiguous land, provided that such grants do not materially adversely interfere with the intended use of the Units.

**5.1.15** To approve the location and relocation of easements and lights for utilities, which have been installed in, upon, under or over the Common Areas and Facilities, and to execute, acknowledge and record such instruments and plans identifying such easements as the Trustees deem necessary or desirable.

**5.1.16.** To, acting as a Design Review Committee established pursuant to Section 5.10 hereof, review and approve (a) certain modifications to the Building(s) as referred to in the Master Deed; or (b) any other construction, modification or decoration activities with respect to a Unit, which involve or impact the Common Areas or Facilities *and/or* over which the Trustees may specifically have review and approval authority under the provisions of the Master Deed and this Condominium Trust.

**5.1.17** To sign, seal, acknowledge, deliver and record in anyone or more public offices or places of recording all such instruments and documents as the Trustees shall deem necessary or desirable in the exercise of their powers and the discharge of their duties, and all documents necessary to acknowledge payment by the Unit Owners of their fees pursuant to this Trust in accordance with Chapter 183A, Section 6(d), as amended (referred to as "6D Certificates").

**5.1.18** To operate and maintain the Septic System and Community Public Water Supply System as described in the Master Deed.

**5.1.19** To take such steps, including the expenditure of funds, to protect and preserve the Common Areas and Facilities of the Condominium.

Notwithstanding any provision of this Trust and By-Laws to the contrary, the Trustees may not delegate to any manager or managing agent for the Condominium any of the following powers and duties:

- (a) The power to appoint the officers of the Trust.
- (b) The power to establish, levy and assess the assessments or charges for common expenses or special assessment
- (c) The power to adopt, revise, modify and rescind the Condominium rules and regulations.

(d) The powers and duties described in Sections 5.1.8, 5.1.9 to the extent that the Trustees must sign all checks drawn on any bank account in which reserve fees are deposited, 5.1.10, 5.1.11, 5.1.12, 5.1.13, 5.1.14, 5.1.15 and 5.1.16 (except for the execution of "6D Certificates") above.

## **5.2 Reserves and Working Capital**

The Trustees shall be required to establish and maintain an adequate reserve fund for the periodic maintenance, repair and replacement of improvements to the Common Areas, with the exception of the Septic System and Water Reserve Escrow (see Section 5.4.3 hereafter), which the Trust is obligated to maintain. The fund shall be maintained out of regular assessments for common expenses, but shall be deposited in an account separate and segregated from operating funds.

Additionally, a working capital fund shall be established equal to at least two (2) months estimated common charges for each Unit. Each Unit's share of the working capital fund must be collected and transferred to the Trust at the time of the initial sale of each Unit from the Declarant to the Unit Owner, and maintained in a segregated account for the use and the benefit of the Trust. Amounts paid into the working capital fund are to insure that there will be cash available to meet unforeseen expenditures or to acquire additional equipment or services deemed necessary or desirable by the Trustees. While the Declarant is in control of the owners' association, the working capital funds cannot be used to defray Declarant's expenses, reserve contributions, or construction costs, or to make up any budget deficits.

The contribution to the working capital fund for each Unit shall be paid to the Trustees at the time of the initial conveyance of each Unit from the Declarant to the Unit Owner.

After the Takeover Event, the Trustees may adjust the amount of the working capital fund to a level deemed reasonable. After the takeover event, the Trustees may apply any residue of funds to the reserve account, the operating account or return the funds to the owners as they see fit.

## **5.3 Maintenance and Repair of Units and Limited Common Elements**

**5.3.1** Each Unit Owner shall be responsible for the proper maintenance, repair and replacement of their Unit (including garage), and the Limited Common Areas appurtenant thereto identified as the Unit Owner's responsibility in paragraph 6 of the Master Deed, and the maintenance, repair and replacement of utility fixtures serving the same which are not part of the Common Areas and Facilities, including without limitation: interior walls, ceiling and floors, to include the concrete slab; windows, window glass, and window frame, including screen and storm windows, if any, window trim; door glass; door frames and door trim; plumbing and sanitary waste fixtures for water and other utilities, water heaters,; sump pumps, radon vents and fans (if any); electrical service panel and electrical fixtures and outlets; heating and air conditioning equipment, if any; and all wires, pipes, drains and conduits for water, electrical power and light, gas, telephone, television and other utility services which are contained in and serve such Unit solely. Each Unit Owner shall be responsible for all damages

for maintenance, repair and/or replacement obligations hereunder.

**5.3.2** If the Trustees shall, at any time in their reasonable judgment, determine that a Unit is in such need of maintenance or repair that the market value of one or more other Units is being adversely affected or that the condition of a Unit or any fixtures, furnishings, facility or equipment therein is hazardous to any Unit or other occupants thereof, the Trustees shall, in writing, request the Unit Owner to perform the needed maintenance, repair or replacement or to correct the hazardous condition, and, in case such work shall not have been commenced within fifteen (15) days (or such reasonable shorter period in case of an emergency as the Trustees shall determine) of such request and thereafter diligently brought to completion, the Trustees shall be entitled to have the work performed for the account of such Unit Owner whose Unit is in need of work and to enter upon and have access to such Unit for such purpose; and the cost of such work as is reasonably necessary therefore shall constitute a lien upon such Unit, and the Unit Owner thereof shall be personally liable therefore.

**5.4 Maintenance and Replacement of Common Areas and Facilities. Limited Common Areas and Assessments of Common Expenses.**

**5.4.1.** The Trustees shall be responsible for the proper maintenance, repair and replacement of the Common Areas and Facilities of the Condominium, including, without limitation, the Septic System, the Community Public Water System (and appurtenances thereto) referred to in the Master Deed and Limited Common Areas and compliance with other applicable requirements of state law or regulation, with the terms and conditions of all permits and orders of conditions relating to the Condominium, and with any and all additional requirements of the any Board or Authority of the Town of Carlisle, subject to the provisions of Section 5.7 hereof with respect to repairs and replacements necessitated because of casualty loss or a taking under the powers of eminent domain.

**5.4.2.** The expenses of such maintenance, repair and replacement shall be assessed to the Owners as Common Expenses of the Trust at such times and in such amounts as provided in Section 5.5 hereof.

**5.4.3** Operation, Maintenance, Inspection, Repair and Replacement of the Septic System, Community Public Water System and appurtenant Pump House:

(a) The Unit Owners shall be responsible for the costs of the operation, maintenance, inspection, repair and replacement of the Septic System, and Community Public Water System and Pump House.

(b) Notwithstanding the foregoing and in addition to their obligations under any other provision of this Master Deed or any provision of the Condominium Trust, the Trustees shall be responsible for the proper operation, maintenance, inspection repair and replacement of the Septic System, Community Public Water System and Pump House and all appurtenances thereto and components thereof for the benefit of and at the cost of the Unit Owners as provided herein, all in accordance with the requirements of the rules and regulations of the Carlisle Board of Health, including all applicable provisions of the Supplemental Regulations for Sewage Disposal Systems of the Town of Carlisle, the DEP, Title V and all other applicable law and regulation, which are

hereby specifically incorporated herein by reference, including, without limitation such inspections as may be required by Title V and to that end shall engage an engineer to oversee the operation, maintenance, repair, inspection and repair of the Septic System and Community Public Water System.

(c) Notwithstanding anything set forth elsewhere herein or the Condominium Trust to the contrary, the Trustees have established and will maintain an Operations and Maintenance Fund to be held by Garrison for the normal and regularly occurring maintenance of the Septic System in an amount that will be established each year as part of the condominium budget of Garrison, in such an annual amount as the Trustees thereof deem appropriate from time to time, which shall be used solely for such maintenance and operations and a Working Capital Fund separate and apart from any other funds held by Garrison, to pay all regular maintenance costs and short-term replacement and/or repair of the Septic System, as set forth in the Garrison Place Septic Escrow Agreement.

(d) Notwithstanding anything set forth elsewhere herein or the Condominium Trust to the contrary the Trustees will established and will maintain a separate Reserve Fund, also separate and apart from any other funds held by the Trustees, to be held by the Town, to provide for the replacement of the Septic System at the end of its useful life, as set forth in the Septic Escrow Agreement.

(e) Pursuant to the provisions of Section 6(a)(ii) of Chapter 183A, the costs of the operation, maintenance, inspection repair and replacement of the Septic System and Community Public Water Supply shall be borne by and assessed to the Unit Owners with such assessments to be enforceable as a common expense assessment under Chapter 183A.

(f) Prior to the commencement date of the operation of the Septic System and annually prior to each anniversary of such commencement date, the Trustees shall determine the amount necessary to provide the sums needed to be paid over the next twelve month period to provide the funds required to be maintained or deposited in the Working Capital Fund and the Reserve Fund as provided for in the Septic Escrow Agreement (the "Total Assessment").

(g) Each Unit shall be assessed a portion of Total Assessment equal to 1/16th of the Total Assessment and shall be collected from the Unit Owners together with and in the same manner as the assessments for common charges assessed to all Units of the Condominium.

(h) In the event that either the Working Capital Fund or the Reserve Fund at any time contains less than the amounts required pursuant to the Septic Escrow Agreement, to be maintained therein, the Trustees may make a special assessment against the Unit Owners as may be necessary to restore the funds in either such account to the required amount with such special assessment to be allocated among the Unit Owners as stated above.

(i) The following Carlisle Supplementary Sewage Disposal Regulations shall be

followed by the Trustees:

1. Monitoring wells used for the hydrogeological study shall remain in place, unless their removal or capping is authorized by the Board of Health. The Board of Health reserves the right to maintain the wells and continue monitoring as it deems appropriate. System owners are required to test available monitoring wells for fecal coliform, TSS, BOD and Total Nitrogen and submit the results to the Board of Health at least once every three years and in conjunction with the required Title 5 inspections.
2. Septic systems shall be pumped annually.
3. A cumulative water meter shall be installed to determine the flows to each system by a common meter or a meter in each dwelling unit and read once a year, tabulated per system and a report filed with the Board of Health.
4. An authorized representative shall be appointed by the Homeowner's Association to be the liaison with the Board of Health and in the event of an identified septic system failure shall be authorized to proceed with the necessary repairs.
5. The Association representative shall submit an annual SDSR to the Board of Health which report shall include:
  - a. report of annual pumping
  - b. certified inspection report (extent of inspection to be determined by the Board)
  - c. updated replacement cost of the system
  - d. copy of current replacement provision policy, bond or other financial instrument
  - e. annual water usage per dwelling unit.

Notwithstanding anything set forth elsewhere herein to the contrary, the Trustees have established and will maintain a Water Reserve Fund, separate and apart from any other funds held by the Trustees, to pay all regular maintenance costs and short-term and long term replacement and/or repair of the Community Public Water System as set forth in the Master Deed.

#### **5.5 Common Expenses, Profits and Funds.**

The Unit Owners shall be liable for common expenses and entitled to common profits of the Condominium in proportion to their respective percentage of beneficial interest as set forth in Exhibit B of the Master Deed, provided, however, that each Unit Owner shall be solely responsible to any utility companies for the cost of utility services billed or assessed in connection with the furnishing of utilities to his or her Unit which are separately metered. The Trustees may at any time or times distribute common profits among the Unit Owners in such

proportions.

**5.5.1** At least thirty (30) days prior to the commencement of each fiscal year of this Trust (and within thirty (30) days after the recording hereof with respect to the portion of a fiscal year then remaining), the Trustees shall estimate the common expenses expected to be incurred during such fiscal year together with a reasonable provision for contingencies and reserves, and, after taking into account any undistributed common profits from prior years, shall determine the assessment to be made for such fiscal year. The Trustees shall promptly render statements to the Unit Owners for their respective shares of such assessments according to their respective percentages of the undivided interest in the Common Areas and Facilities (as set forth in said Exhibit B), and such statements shall be due and, payable in quarterly installments on the first day of each quarter. If a Unit Owner is in default in the payment of an assessment for a period of more than sixty (60) days, the Trustees may accelerate any remaining installments of the assessment for the fiscal year. In the event that the Trustees determine during a fiscal year that the assessment so made is less than the common expenses actually incurred, or, in the reasonable opinion of the Trustees, likely to be incurred, they shall make a supplemental assessment or assessments and render statements for such assessments in the same manner as is done for annual assessments. The amount of each such payment, together with interest thereon, shall if not paid when due, accrue at the rate of eighteen (18%) percent per annum or such lesser rate of interest as shall then be the maximum rate permitted by law, and shall constitute a lien on the Unit of the Unit Owner assessed, pursuant to the provisions of Section 6 of Chapter 183A. Failure of the Association to formally adopt a new budget shall be deemed a re-adoption of the previous year's budget.

**5.5.2** Each Unit Owner shall be personally liable for those common expenses assessed against his or her Unit, which are due and payable during his or her period of ownership. No Unit Owner shall be liable for the payment of any part of the common expenses assessed against his or her Unit, which become due and payable subsequent to a sale, transfer or other conveyance of such Unit. Any Unit Owner may, subject to the terms and conditions specified in these By-Laws, and subject to the approval of the Trustees in their sole discretion, provided that his or her Unit is free and clear of liens and encumbrances other than the statutory lien for unpaid common expenses, convey his or her Unit to the Trustees and, in such event, be exempt from common expenses thereafter becoming due, but unpaid, on account of such Unit prior to its acquisition by her or him, except that (a) a purchaser of a Unit at the foreclosure sale or (b) any first mortgagee who comes into possession of a Unit pursuant to the remedies provided in the mortgage or by virtue of foreclosing the mortgage or taking a Deed (or Assignment) in lieu of foreclosure, shall take the property free of any claims for unpaid common expenses assessments against the Unit which accrue prior to the time such purchaser or mortgagee comes into possession or takes title to the Unit, except as otherwise provided under Section 6 of Chapter 183A as it may be amended from time to time.

**5.5.3** In the event of default by any Unit Owner in paying to the Trustees their common expenses, such Unit Owner shall be obligated to pay all expenses, including attorney's fees and court costs, incurred by the Trustees in proceedings brought to collect such unpaid common expenses. The Trustees shall have the right and duty to attempt to recover such common expenses, together with interest thereon, and the expenses of the proceeding, including attorney's fees, in an action brought against such Unit Owner, or by foreclosure of the lien on such Unit as provided in Section 6 of Chapter 183A.

**5.5.4** After a successful action brought by the Trustees to foreclose a lien on a Unit because of unpaid common expenses, a Unit Owner, allowed by the Trustees to remain in the Unit for a period of time, may, at the option of the Trustees, and after entry of a judgment of foreclosure, be required to pay rental for the use of the Unit. The Trustees, acting on behalf of all Unit Owners, shall have power to purchase such Unit, together with its appurtenant interest, at the foreclosure sale and to acquire, hold, lease, mortgage (but not to vote the vote appurtenant thereto), convey or otherwise deal with the same. A suit to recover a money judgment for unpaid common expenses shall be maintainable without foreclosing or waiving the lien securing the same.

**5.5.5** The Trustees shall expend common funds only for common expenses and lawful purposes permitted hereby and by the provision of Chapter 183A.

**5.5.6** Within ten (10) business days after receiving appropriate request from a Unit Owner, a purchaser of a Unit under a written contract of sale therefore, or a Unit Mortgagee, addressed to the Trustees and payment of a reasonable fee, not to exceed Ten (\$10.00) Dollars, the Trustees shall supply a certificate in recordable form stating the amount of any unpaid assessments (including interest due thereon and costs of collection associated therewith) for common expenses against the Unit. Upon the recording at the Registry of Deeds of such certificate signed either by the Secretary of the Trust or by a majority of the Trustees who then appear to be serving according to the records of said Registry of Deeds, the Unit involved shall be discharged from any lien for unpaid common expenses which do not appear in said certificate.

## **5.6 Insurance**

**5.6.1** Insurance Coverages to be Obtained. The Trustees shall obtain and maintain, to the extent obtainable, the following insurance:

(a) **A Master Policy** covering all of the common elements (except land, foundation, excavation and other items normally excluded from coverage), including fixtures and Building service equipment to the extent that they are part of the common elements of the Condominium, as well as common personal property and supplies, and other common personal property belonging to the trust; the master policy shall also include any fixtures, equipment or other property within the Units which are customarily considered a part of the Unit for mortgage or sale purposes (regardless of whether such property is a part of the common elements).

The Master Policy shall afford protection at least against the following:

1. Loss or damage by fire and other perils normally covered by the standard extended coverage endorsement;
2. All other perils that are customarily covered with respect to projects similar in construction, location and use, including all perils normally covered by the standard "at risk" endorsement.

The policy shall in an amount equal to one hundred percent (100%) of current replacement cost of the Condominium, exclusive of land, foundation, excavation, and other items normally excluded from coverage, and shall include a so-called Replacement Cost Endorsement.

The named insured shall be the Condominium Trust "for the use and benefit of the individual owners" or in the name of an authorized representative of the Trust "for the use and benefit of individual owners." And each first mortgagee, its successors and assigns shall be named in the standard mortgage clause for each Unit on which there is such a mortgage.

The policy shall contain a clause, which provides that it may not be canceled or substantially modified without at least ten (10) days prior written notice to the Trust and to each holder of a first mortgage, which is listed as a scheduled holder of a first mortgage in the insurance policy.

In addition to the foregoing, the policy shall provide for the following:

- (1) recognition of any Insurance Trust Agreement (if any there be);
- (2) a waiver of the right of subrogation against any Unit Owner individually;
- (3) the insurance shall not be prejudiced by any act or neglect of individual Unit Owners which is not in the control of such Owners collectively;
- (4) the policy is primary in the event the Unit Owner has other insurance covering the same loss. (The foregoing is generally referred to as "Special Condominium Endorsement"); and
- (5) the policy shall provide, in the case of fire and other hazard insurance, that, where the provisions of the policy give the insurance company the option of restoring the damage in lieu of making a cash settlement, said option may not be exercised without the approval of the Trustees and/or the service(s) for the Federal Home Loan Mortgage Association or like entity which may have loans with respect to the condominium, nor may such option be exercised where it would conflict with any applicable requirement of law.

(b) **Liability Insurance** for comprehensive general liability insurance coverage covering all of the Common Areas owned by the Trust. Such coverage shall be for not less than One Million (\$1,000,000.00) Dollars for bodily injury, including deaths of persons and property damage arising out of a single occurrence, and shall include, without limitation, legal liability of the insureds for property, bodily injuries and deaths of persons in connection with the operation, maintenance or use of the Common Areas, legal liability arising out of law suits related to employment contracts of the Trust, and shall provide further that such policy or policies may not be cancelled or substantially modified by any party without at least ten (10) days prior written notice to the Trust and/or to the holders of first mortgages which are listed as scheduled holders of first mortgages in the insurance policy.

(c) **Construction Code Endorsement** (such as a Demolition Cost Endorsement, a Contingent Liability from Operation of Building Loans Endorsement, and an Increased Cost of



Construction Endorsement) if the Condominium is or becomes subject to a construction code provision which would become operative and require changes to undamaged portions of the Building.

(d) **Workmen's Compensation Insurance** as required by law.

(e) Such other insurance as the Trustees may from time to time determine or as may be required by law or by any mortgagee, its successors and assigns.

(f) A fidelity bond or bonds in blanket form for all officers, directors, trustees and employees of the Trust and all other persons handling or responsible for funds of or administered by the Trust and if the Trust has delegated some or all of the responsibility for the handling of funds to a management agent, then such bonds shall cover the officers, employees and agents handling or responsible for funds of, or administered on behalf of the Trust. The total amount of fidelity bond coverage shall not be less than the estimated maximum of funds, including reserve funds, in the custody of the Trust or the management agent, as the case may be, at any given time during the term of such bond, and in any event the aggregate amount shall not be less than a sum equal to three (3) months aggregate assessments on all Units plus reserve funds. If, however, any mortgagee requires compliance with Federal Home Loan Mortgage Corporation guidelines, then the aggregate amount shall not be less than a sum equal to one and one-half times the estimated annual operating expenses plus reserve funds, unless the reserve funds are not in the control of the managing agent.

(i) The fidelity bonds shall name the Trust as an obligee;

(ii) The bonds shall contain waivers by the issuers of the bonds of all defenses based upon the exclusion of persons serving without compensation from the definition of "employees" or similar terms or expressions; and

(iii) The bonds shall provide that they may not be cancelled or substantially modified (including cancellation for nonpayment of premium) without at least ten (10) days prior written notice to the Trust and to the holders of first mortgages which are listed as scheduled holders of first mortgages in the insurance policy.

(g) **Directors and Officers Insurance**. During such time as the Declarant or its agents, employees or assigns continue to act as Trustee, Directors and Officers Insurance shall be maintained. Directors and Officers Insurance may, at the Board's option, be subsequently maintained.

#### **5.6.2 General Insurance Provisions.**

(a) The Trustees shall deal with the insurer or insurance agent in connection with the adjusting of all claims covered by insurance policies provided for under Section 5.6.1 above and shall review with the insurer or insurance agent, at least annually, the coverage under said policies and shall make any necessary changes in the policies provided for under Section 5.6.1 above in order to meet the coverage requirements thereof.

(b) Each Unit Owner may obtain additional insurance for his own benefit and at his own expense. No such policy shall be written so as to decrease the coverage under any of the policies obtained by the Trustees, and each Unit Owner hereby assigns to the Trustees the proceeds of any such policy to the extent that any such policy does in fact result in a decrease in such

coverage, said proceeds to be applied pursuant to the terms hereof as if produced by such coverage. Copies of all such policies (except policies covering only personal property owned or supplied by individual Unit Owners) shall be filed with the Trustees.

(c) Each Unit Owner shall obtain insurance for his own benefit and at his own expense insuring all personal property presently or hereafter located in his Unit and/or its appurtenant Common Areas and Facilities and all improvements to his Unit which exceed a total value of One Thousand (\$1,000.00) Dollars and which are not reported in writing to the Trustees. Each such policy of insurance obtained by a Unit or other portion of the Condominium and each of their respective agents and employees. Unit Owners shall provide the Trustees with a certificate evidencing such insurance.

(d) Each Unit Owner, at the time of the commencement of construction of improvements to his Unit, which exceed a total value of One Thousand (\$1,000.00) Dollars, shall notify the Trustees of such construction, and, upon receipt of such notice, the Trustees shall notify the insurer under any policy obtained pursuant to Section 5.6.1 hereof of any such improvements, and shall increase the coverage under such policies accordingly. Unless otherwise determined by the Trustees, the cost of such additional coverage on account of a Unit Owner's improvement shall constitute a common expense attributable to the Unit involved and shall be payable to the Trustees on demand at such intervals as the Trustees shall establish, so that they shall have the money available to pay to the insurance company(ies).

(e) As a condition to granting permission to a Unit Owner to make any exclusive use of the Common Areas, the Trustees may require such Unit Owner to provide that Trustees with such insurance coverage as the Trustees shall deem necessary or appropriate to protect the interests of all Unit Owners.

**5.6.3** The Trustees, as Insurance Trustees, shall collect and receive all casualty loss insurance proceeds and shall hold, use, apply and disburse the same in accordance with applicable provisions of Section 5.7 hereof. With respect to losses covered by such insurance which affect portions or elements of a Unit or of more than one Unit to substantially the same or to different extents, the proceeds relating thereto shall be used, applied and disbursed by the Trustees in a fair and equitable manner.

**5.6.4** The cost of all such insurance obtained and maintained by the Trustees pursuant to provisions of this Section 5.6 shall be a common expense.

**5.6.5** Certificates of insurance with proper mortgagee endorsements shall be issued to each Unit Owner and his mortgagee(s) when requested.

**5.6.6** Notwithstanding anything in this Trust and By-Laws to the contrary, if a Unit Owner, by virtue of any activities he/she conducts in his/her Unit, causes an increase in the premiums for any insurance obtained by the Trustee he/she shall pay the amount of all such increases to the Trustees on demand as an additional common expense attributable to his/her Unit.

**5.6.7** Each Unit Owner hereby waives, discharges and releases all claims and rights to recovery against the Trustees, the manager (if any), all Unit Owners and other persons entitled to occupy any Unit or other portion of the Condominium and each of their respective agents and employees on account of any loss or damage, whether to person or property, insured against under the policies of insurance obtained by each Unit Owner for

their own benefit. This waiver shall constitute a waiver of subrogation for purposes of such policies.

**5.7 Rebuilding, Restoration and Condemnation.**

**5.7.1** In the event of any casualty loss to the Common Areas and Facilities, the Trustees shall determine, in their reasonable discretion, whether or not such loss exceeds the (10%) percent of the value of the Condominium immediately prior to the casualty, and shall notify all Unit Owners of such determination.

(a) If such loss as so determined does not exceed ten (10%) percent of such value, the Trustees, acting as Insurance Trustees, shall promptly adjust and collect the loss, arrange for the prompt repair or restoration of the damaged areas, and disburse the proceeds of all insurance policies in payment of all costs and expenses incurred in connection with such repair or restoration in appropriate progress payment and with appropriate retainage.

(b) If such loss as so determined exceeds ten (10%) percent of such value and, if within one hundred twenty (120) days after the date of such loss, seventy five (75%) percent or more of the Unit Owners do not agree to proceed with repair or restoration, each Unit Owner's proportionate share of the insurance proceeds with respect to the Common Areas and Facilities, based upon the Unit's respective undivided ownership interest in said Common Areas and Facilities, together with the portion of the insurance proceeds allocated to any Unit as a result of a loss to such Unit and/or its appurtenant Common Areas and Facilities due to the casualty, shall, to the extent permitted by law, be divided among the Unit Owners and shall be paid first to the holders of the first mortgages on their Units, if any, up to, but not in excess of, the amounts secured thereby, and thereafter to the Unit Owners, and the Condominium shall be subject to partition at the suit of any Unit Owner. Such suit shall be subject to dismissal at any time prior to entry of an order to sell if an appropriate agreement to rebuild is filed. The net proceeds of a partition sale together with any common funds of the Trust (adjusted for insurance proceeds paid or payable as aforesaid) shall be divided among the Unit Owners in proportion to their Units' undivided interest in the Common Areas and Facilities and shall be paid first to the holders of the first mortgages on their Units, if any, to the extent of the amounts secured thereby, and thereafter to the Unit Owners. If, on the other hand, seventy-five (75%) percent or more of the Unit Owners agree to proceed with the necessary repair or restoration, the Trustees shall arrange for the repair and restoration of the damaged areas, and disburse the proceeds of all insurance policies in payment of all costs and expenses incurred in connection therewith in appropriate progress payments and with appropriate retainage.

(c) Notwithstanding the provision of subparagraphs (a) and (b) hereof, any restoration or repair of the Condominium shall be performed substantially in accordance with the Condominium documents and the original plans and specification unless other action is approved by "eligible holders of mortgages" (as the term "eligible mortgage holder" is defined and may from time to time be defined) on Units which have at least fifty-one (51 %) percent of the votes of Units subject to eligible mortgages; and further provided that no reallocation of interest in the Common Areas resulting from a partial destruction or partial condemnation of the Condominium shall be effected without the prior approval of eligible holders of mortgages on all remaining Units, whether existing in whole or in part, and which have at least fifty-one (51 %) percent of the votes of such remaining Units subject to eligible mortgages.

**5.7.2** In the event that the total cost of repair and restoration as estimated on the basis of an independent appraisal, or as determined during the course of repair or

restoration, exceeds the total sum of available insurance proceeds, then the Trustees shall assess all the Unit Owners, as a common expenses, the amount in excess of available insurance proceeds necessary to cover the cost of the repairing or restoring improvements to the Unit, which improvements exceed a value of One Thousand (\$1,000.00) Dollars when they were made (said value to be determined by the reasonable judgment of the Trustees) and were not reported to the Trustees as required by Section 5.6.2(d) hereof, shall be borne exclusively by the Owner of the Unit involved; and provided further that, if the casualty loss exceeds ten (10%) percent of the value of the Condominium as described in Section 5.7 .1 (b) hereof and if such excess cost of repairs over available insurance proceeds exceeds ten (10%) percent of the value of the Condominium prior to casualty, any Unit Owner not agreeing as provided in Section 5.7.1(b) hereof to proceed with the repair and restoration may apply to the Superior Court in which district the Condominium lies, on such notice to the Trustees as the Court shall direct, for an order directing the purchase of his/her Unit by the Trustees at the fair market value thereof as approved by the court. The cost of any such purchase shall be a common expense.

**5.7.3** The Trustees may perform emergency work essential to the preservation and safety of the Condominium, or the safety of persons, or required to avoid the suspension of any essential service to the Condominium, without having first adjusted the loss or obtained the proceeds of insurance.

**5.7.4** If there shall have been repair or restoration pursuant to the foregoing and the amount of insurance proceeds shall have exceeded the cost of such repair or restoration, then the excess of such insurance proceeds, if any, shall be divided into separate shares for the Trust and the Unit Owners of the damaged Units, in proportion to the respective costs of repair or restoration of the damaged portions of the Common Areas and Facilities and of each damaged Unit and its damaged appurtenant Common Areas and Facilities, and shall then be paid over to the Trustees and/or each such Unit Owner entitled to a share.

**5.7.5** In the event that any of the Units or the Common Areas and Facilities of the Condominium is affected by eminent domain proceedings, the following shall apply:

(a) If a Unit is acquired by eminent domain, or if a part of a Unit is acquired by eminent domain, leaving the Unit Owner with a remnant which may not practically or lawfully be used for any purpose permitted by the Master Deed, the award shall compensate the Unit Owner for their Unit and its undivided percentage interest in the Common Areas and Facilities whether or not any of the Common Areas and Facilities have been acquired. Upon acquisition unless the decree otherwise provides, that Unit's entire undivided interest in the Common Areas and Facilities and the beneficial interest under the Trust shall automatically be allocated to the remaining Units of the Condominium in proportion to the respective undivided interest of the remaining Units in the Common Areas and Facilities prior to the taking, and the Trustees shall promptly prepare, execute and record an amendment to the Master Deed and the Trust reflecting the reallocations. Any remnant of a Unit remaining after part of a Unit is taken under this subsection shall thereafter be a part of the Common Areas and Facilities.

(b) Except as provided in subsection (a), if part of a Unit is acquired by eminent domain, the award shall compensate the Unit Owner for the reduction in value of the Unit and its undivided percentage interest in the Common Areas and Facilities. Upon acquisition, (1) that Unit's undivided interest in the Common Areas and Facilities shall be reduced on the basis of the reduction of the fair value of the Unit as of the date of such taking bears to the fair value of the

remaining Units in the Condominium as of such date, and (2) the reduction of interest in the Common Areas and Facilities of such Unit shall be divested from the Unit so acquired and shall automatically be reallocated to the remaining Units in proportion to the respective undivided interest of the remaining Units in the Common Areas and Facilities prior to the date of such taking.

(c) If the Common Areas and Facilities or any part thereof is acquired by eminent domain, the Trustees shall be the party in interest to receive any such award and to pursue any additional awards due to such taking. Any such award or any action taken by the Trustees pursuant hereto shall be brought or paid to the Trustees naming the "Trustees of Condominium Trust as Condemnation Trustees for the benefit of Condominium, of the several Unit Owners and their respective mortgagees." The Trustees shall divide any portion of the award not used for restoration or repair of the remaining Common Areas and Facilities among the Unit Owners in proportion to their respective undivided percentage interest before the taking, but any portion of the award attributable to the acquisition of a portion of the Common Areas and Facilities which had been exclusively reserved to any Unit pursuant to the terms of the Master Deed shall be paid to the Owner of such Unit or his/her mortgagee. Each Unit Owner hereby appoint the Trustees hereof as his/her attorney-in-fact for the foregoing purposes.

#### **5.8 Improvements to Common Area and Facilities.**

**5.8.1** If and whenever the Trustees shall propose to make any improvement to the Common Areas and Facilities of the Condominium it shall be in accordance with Chapter 183A, Section 18, as amended, and with the terms and restrictions contained in the Special Permit.

**5.8.2** If and when any Unit Owner shall propose to make an improvement to or affecting the Common Areas and Facilities of the Condominium at such Unit Owner's own expense, and the Trustees determine in their reasonable discretion that such improvement would be consistent and compatible with the provisions and intent of the Master Deed, the Trustees, after consulting with the Review Committee hereof may, but shall not be obligated to, authorize such improvement to be made at the sole expense of the Unit Owner proposing the same, without the consent or approval of the other Unit Owners, as the Trustees in their reasonable discretion deem to be necessary or desirable in the circumstances.

#### **5.9 Determination of Trustees Subject to Arbitration.**

Notwithstanding anything in Section 5.7 or Section 5.8 contained, (a) in the event that any Unit Owner or Owners shall by notice in writing to the Trustees dissent from any Determination of the Trustees with respect to the value of the Condominium or of any Unit or Units or any other determination or action of the Trustees under Section 5.7 or Section 5.8, and such disputes shall not be resolved within thirty (30) days after such notice, then either the Trustees or the dissenting Unit Owner or Owners may submit the matter to arbitration, and for that purpose one arbitrator shall be designed, and such arbitration shall be conducted in accordance with the rules and procedures of the American Arbitration Association then obtaining; and (b) the Trustees shall not in any event be obligated to proceed with any repair, rebuilding or restoration, or any improvement, unless and until they have received funds in an amount equal to the estimated of the Trustees of all costs associated hereunder.

### **5.10 Design Review Committee and Procedures.**

**5.10.1** No Unit Owner shall make any addition, alteration or improvement in or to the Unit which could affect the structural integrity or fire rating of the Building (s) or cause any dislocation or impairment of or interruption to the Common Areas and Facilities, unless the same shall have been approved by the Trustees in accordance with the provisions of this Section 5.10 and shall conform to the conditions set forth in Section 5.1.16.

**5.10.2** The following procedures and conditions shall apply with respect to all additions, alterations, improvements, structures, installations or other work or activities (hereinafter individually or collectively referred to as the "Proposed Work") which are subject to the approval procedures and conditions of this Section 5.10:

Prior to the commencement of the Proposed Work:

- (i) The Unit Owner shall have submitted plans and specifications for the Proposed Work to the Trustees for their approval pursuant to the provision of this Section 5.10. Such plans and specifications shall be in such detail as the Trustees may reasonably request and shall be prepared and signed by a Registered Architect, Registered Professional Engineer and/or Registered Land Surveyor satisfactory to the Trustees, if so request by Trustees;
- (ii) The Unit Owner shall have submitted to the Trustees such supplemental information, in addition to the said plans and specifications, as the Trustees shall reasonably request in order to fully evaluate the Proposed Work; and
- (iii) The Trustees, acting as a Design Review Committee shall have given their written approval of the Proposed Work, which approval shall not be unreasonably withheld.

### **5.11 Pets**

Unit Owners may keep domestic pets, provided, however, that the keeping of pets is subject to the rules and regulations of the Condominium. Nonetheless, the Trustees may require such pet to be removed at any time as provided in the rules and regulations of the Condominium. Any damage or accelerated wear and tear to the Common Area and Facilities caused by a specific pet, shall be repaired at the expense of the Unit Owner owning such pet, which expenses shall constitute a common expense and shall be payable to the Trustees on demand.

### **5.12 Rules, Regulations, Restrictions and Requirements**

The Trustees shall have the right (which right shall not be delegated) at any time and from time to time to adopt, amend and rescind administrative Rules and Regulations governing the details of the operation and use of the Units and the Common Facilities. The restrictions on and requirements respecting the use and maintenance of the Units and the use of the Common Areas and Facilities are to be consistent with provisions of the Master Deed and this Trust and By-Laws, and are designed to prevent unreasonable interference with the use by the Unit Owners of their Units and of the Common Areas and Facilities. The Trustees shall have the power to enforce the Master Deed, these By-Laws and the Rules and Regulations adopted

pursuant hereto and shall have the power to levy fines against the Unit Owners for violations thereof. The Trustees may set reasonable fines for any violation, but each day a violation continues after notice shall be considered a separate violation. Fines may be enforced against the Unit Owner or Unit Owners involved as common expenses owed by the particular Unit Owner or Unit Owners. In the case of persistent violation of the Rules and Regulations by a Unit Owner, the Trustees shall have the power to require such Unit Owner to post a bond to secure adherence to the Rules and Regulations. Each Unit Owner may, if the Trustees choose not to enforce a violation of the Rules and Regulations, seek to enforce such violation at its sole cost and expense.

### **5.13 Manager**

The Trustees may hire or appoint a manager or managing agent to perform such duties in the administration, management and operation of the Condominium, including the incurring of expenses, the making of disbursements and keeping of accounts, as the Trustees shall from time to time determine. However, notwithstanding the appointment of such a manager, the Trustees shall retain ultimate control over the administration, management and operation of the Condominium, and they may not delegate to such manager those power and duties specified, under Section 5.1 hereof, not to be delegable. Any agreement for professional management of the Condominium shall be terminable without cause and without incurring payment of a termination fee on ninety (90) days or less written notice. The term of such an agreement shall not exceed three (3) years.

### **5.14 Meetings**

**5.14.1** The Trustees shall meet annually on the date of the annual meeting of the Unit Owners and at such meeting shall elect the Chairperson, Treasurer and Secretary. Other meetings of the Trustees may be called by the Chairperson and shall be called upon the written request of at least two (2) Trustees specifying the issue(s) to be discussed at the meeting, provided, however, that written notice of each meeting, stating the place, day, hour, and subject thereof, shall be given at least three (3) days before such meeting to each of the Trustees.

**5.14.2** The annual meeting of the Unit Owners shall be on the date and time set forth in Paragraph 11 of the Master Deed at the Condominium. Special meetings of the Unit Owners may be called at any time by the Trustees, and special meetings of the Unit Owners shall be called by the Trustees upon the written request of the Unit Owners holding at least thirty-three and one-third (33.3%) percent of the beneficial interest specifying the issue(s) to be discussed at the meeting. Written notice of any such special meeting designating the place, day, hour, and subject thereof shall be given by the Trustees to the Unit Owners at least fourteen (14) days prior to the date so designated.

At the annual meeting of the Unit Owners, the Trustees shall submit reports of the management and finances of the Condominium.

Whenever, at any meeting, the Trustees propose to submit to the Unit Owners any matter with respect to which approval of or action by the Unit Owners is necessary or appropriate, the notice of such meeting shall so state and reasonably specify such

matter.

The presence in person or by proxy of the holders of at least thirty-three and one third (33.3%) percent of the beneficial interest hereunder shall be necessary to constitute a quorum at all meetings of the Unit Owners for the transaction of business. If, however, such quorum shall not be present or represented at any meeting of the Unit Owners, the Unit Owners present in person or represented by proxy shall have the power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall be present or represented; which could have been transacted at the meeting as originally called. Notwithstanding the foregoing, no such subsequent meeting shall be held more than sixty (60) days following the date of the originally called meeting.

Unless a greater vote of the Unit Owners shall be required by the provisions of Chapter 183A, the Master Deed or this Trust, a vote of the holders of at least thirty-three and one third (33.3%) percent of the beneficial interest, present in person or by proxy at any meeting of the Unit Owners at which a quorum is present, shall be sufficient to transact the business of the Unit Owners, provided always that the Unit Owners may not act to rescind, reverse, modify or amend any decision of or action taken by the Trustees pursuant to their authority under this Trust, nor may the Unit Owners undertake to exercise in any manner the powers or functions of the Trustees hereunder, unless such action by the Unit Owners is authorized by the affirmative vote of the holders of at least two-thirds (2/3) of the beneficial interest hereunder.

#### **5.15 Notice to Unit Owners**

Every notice to any Unit Owner, required or permitted under the provisions hereof or which may be ordered in any judicial proceeding, shall be deemed sufficient and binding if a written or printed copy of such notice shall be given by one or more of the Trustees to such Unit Owner by leaving such notice with he/she at their residence in the Condominium or by mailing it, postage prepaid, addressed to such Unit Owner at such address as may appear upon the records of the Trustees.

#### **5.16 Record Date**

The Trustees may, for a period not in excess of thirty (30) days prior to a date of any meeting of the Unit Owners, fix in advance a time as a record date for determining the Unit Owners having a right to notice of and to vote at such meeting, and in such case only Unit Owners of record on such record date shall have such rights, notwithstanding any transfer by a Unit Owner of their interest in the Unit after the record date. If no record date is fixed, the record date for the aforementioned purposes shall be 5:00 P.M. on the day next proceeding the day on which notice of a meeting of the Unit Owners is given.

#### **5.17 Order of Business**

The order of business at all meetings of Unit Owners shall be as follows:



- (a) Certification of Quorum.
- (b) Proof of notice of meeting.
- (c) Reading and Acceptance of the minutes of the preceding meeting,
- (d) Reports of officers.
- (e) Report of Trustees.
- (f) Reports of committees.
- (g) Election of Trustees (when required).
- (h) Other business that may, from time to time, be required.
- (i) Open comments of the Owners.

### **5.18 Voting at Meetings**

At all meetings of Unit Owners, each Owner may vote in person or by proxy. All proxies shall be (a) in writing signed by or on behalf of all the Owners of the Unit involved, (b) dated and (c) filed with the Secretary of the Trust. No proxy shall be valid beyond the date of the final adjournment of the first meeting of Owners, whether annual or special, held on or after the date thereof, and every proxy shall automatically terminate upon sale by the Owner of the Unit. A proxy may be revoked by notice given by an Owner of the Unit involved to the person presiding at the meeting at which it is to be cast. Any proxy that purports to be revocable without such notice shall be void.

The Trustees may utilize absentee ballots for Trustee election purposes.

### **5.19 Officers**

**5.19.1 Designation.** The Officers of the Trust shall be a Chairperson, a Treasurer, a Secretary and such other officers as the Trustees from time to time may determine.

**5.19.2 Election and Qualification.** The officers shall be the original Trustees or the successors selected by the Declarant until the occurrence of the takeover event as defined in Section 3.1 hereof, and, thereafter, the Trustees at their regular meeting, or if such regular meeting is not held or in the event of resignation, removal or decease of an officer, at any special meeting of the Trustees. The Chairperson shall be a Trustee.

**5.19.3 Term of Office.** All officers shall hold office for a term of one (1) year and until their successors are elected and qualified.

**5.19.4 Resignation and Removal.** Any officer may resign at any time, by written notice to the Chairperson or the Secretary, which notice shall take effect on the date

of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Any officer may be removed at any time, with or without cause, by a vote of a majority of the Trustees, provided that, if removal for cause shall be proposed, the officers involved shall be granted the opportunity to be heard by the Trustees.

**5.19.5 Vacancies.** A vacancy in any office may be filled in the manner prescribed in Section 5.19.2 hereof. The officer selected to fill such a vacancy shall serve for the remainder of the term of the officer he/she replaces.

**5.19.6 Chairperson.** The Chairperson shall preside at all meetings of the Trustees and of the Unit Owners and shall have such other powers and perform such other duties as are provided in the Master Deed or in this Trust and By-Laws or as may be designated by the Trustees or the Unit Owners from time to time or as are ordinarily exercised by the presiding officer of a corporation.

**5.19.7 Secretary.** The Secretary shall record the votes and keep the minutes of all meetings of the Trustees and of the Unit Owners in a book or books to be kept for that purpose. He/she shall keep the records and documents of the Trustees and of the Unit Owners. He/she shall record in a book kept for that purpose the names of all Unit Owners, together with their addresses as registered by such Unit Owners, and shall have such other powers and duties as may be delegated to her/him by the Trustees or the Unit Owners from time to time. The Trustees may delegate such of the Secretary's powers and duties to the manager or managing agent as they deem to be advisable.

**5.19.8 Treasurer.** The Treasurer shall be responsible for the funds of the Trust and shall be responsible for keeping or having kept full and accurate financial records and books of account showing all receipts and disbursements of the Trust and any other financial data required by the Trustees or by the Unit Owners. He/she shall be responsible for the deposit of all funds in the name of the Trustees in such depositories as may be designated by the Trustees from time to time. The Trustees may delegate such of the Treasurer's powers and duties to the manager or managing agent as they deem to be advisable.

#### **5.20 Inspection of Books, Report to Unit Owners**

Books, accounts, and records of the Trustees shall be open to inspection to anyone or more of the Trustees and the Unit Owners and first mortgage holders of the Units at all reasonable times. The Trustees shall, as soon as reasonably possible after the close of each fiscal year or more often if convenient to them, submit to the Unit Owners a report of the operations of the Trustees for such year which shall include financial statements in such summary form and in such detail as the Trustees shall deem proper. Any person, who has been furnished with such report and shall have failed to object thereto by notice in writing to the Trustees given by certified or registered mail within a period of ninety (90) days after the date of the receipt by him, shall be deemed to have assented thereto.

#### **5.21 Checks, Notes, Drafts and Other Instruments**

Checks, notes, drafts and other instruments for the payment of money drawn or endorsed in the names of the Trustees or of the Trust from the Working Capital or Reserve

Account must be signed by any two (2) Trustees. Checks, notes, drafts and other instruments for the payment of money drawn or endorsed in the names of the Trustees or of the Trust from the Operating Account may be signed by any two (2) Trustees or by any person or persons to whom such power may at any time or from time to time be delegated by not less than a majority of the Trustees.

#### **5.22 Seal**

The Trustees may adopt a seal circular in form bearing an inscription of the name of this Trust as set forth in ARTICLE 1, but such seal may be altered by the Trustees at their pleasure, and the Trustees may, at any time or from time to time, at their option, adopt a common wafer seal which shall be valid for all purposes.

#### **5.23 Fiscal Year**

The fiscal year of the Trust shall commence on date set forth in paragraph 11 of the Master Deed.

#### **5.24 Removal from Condominium Law**

Until such time as the Declarant has no beneficial interest hereunder, Unit Owners holding one hundred (100%) percent of the beneficial interest and the written consent of holders of all liens on the Units shall be required to approve the removal of the Condominium described herein from the provisions of Chapter I83A, and thereafter the provisions of Section 19 of said Chapter I83A shall apply; provided, however, if during such time the Declarant holds a portion of the beneficial interest hereunder, the Declarant approves of such removal, the approval of the Unit Owners holding at least seventy-five (75%) percent of the beneficial interest hereunder, together with consent in writing of the holders of all liens on the Units, shall also be required for such removal, all as provided in said Section 19 of Chapter I83A.

#### **5.25 Sale or Lease of Unit**

Subject to such restrictions as may otherwise be set forth in the Master Deed or in this Trust and By-Laws or in individual deed restrictions, a Unit Owner may assign, lease, sell or otherwise transfer all of the interest in the Unit, together with (a) the undivided interest in the Common Areas and Facilities appurtenant thereto; (b) the interest of such Unit Owner in any Units theretofore acquired by the Trustees or their designee, on behalf of *all* Unit Owners or the proceeds of the sale or lease thereof, if any; and (c) the interest of such Unit Owner in any other assets of the Condominium. No right to any Unit may be sold, leased, transferred or otherwise disposed of except as part of a sale, lease, transfer or other disposition of the Unit to which such interests are appurtenant, or as part of a sale, lease, transfer or other disposition of such part of all Units. Prior to the sale of any Unit, the Unit Owner thereof shall cause to be filed with the Carlisle Board of Health a certification that the Unit to be sold conforms to the provisions of the Master Deed and the SROSC Special Permit with respect to the two-bedroom limitation contained therein.

#### **5.26 Acquisition of Units by the Trustees**

With the approval of Unit Owners holding at least seventy-five (75%) percent of the beneficial interest under this Trust, the Trustees may acquire a Unit using funds from the working capital and common expenses in the hands of the Trustees, or, if such funds are insufficient, the Trustees may levy an assessment against each Unit Owner in proportion to his/her percentage of beneficial interest as set forth in said Exhibit B, as a common expense, or the Trustees, in their discretion, may borrow money to finance the acquisition of such Unit, provided, however, that no financing may be secured by an encumbrance or hypothecation of any property other than the Unit to be so acquired by the Trustees. Foreclosure of Condominium Liens is excluded from the requirements of this paragraph, except as relates to an encumbrance of hypothecation of any property other than the Unit to be so acquired by the Trustees.

## **ARTICLE VI - RIGHTS AND OBLIGATIONS OF THIRD PARTIES DEALING WITH THE TRUSTEES**

### **6.1 Dealing with Trustees**

No purchaser, mortgagee, lender or other person dealing with the Trustees as they then appear of record in the Registry of Deeds need inquire further as to the persons who are then Trustees hereunder. The receipts of the Trustees or anyone or more of them of monies or things paid or delivered to them shall be effectual discharges therefrom to the persons paying or delivering the same, and no person from whom the Trustees or anyone or more of them shall receive any money, property or other credit shall be required to *see* to the application thereof. No purchaser, mortgagee, lender or other person dealing with the Trustee, or with any real or personal property which then is or formerly was Trust Property, shall be bound to ascertain or inquire as to the existence of or occurrence of any event or purpose in or for which a sale, mortgage, pledge or charge is herein authorized or directed, or otherwise as to the purpose or regularity of any of the acts of the Trustee or anyone or more of them purporting to be done in pursuance of any of the provisions or powers herein contained.

### **6.2 Recourse Against Trustees**

No recourse shall at any time be had under or upon any note, bond, contract, order, instrument, certificate, undertaking, obligation, covenant or agreement, whether oral or written, made, issued or executed by the Trustees or by any agent or employee of the Trustees or by reason of anything done or omitted to be done by or on behalf of them or any of them against the Trustees individually, or against any such agent or employee or against any beneficiary either directly or indirectly, by legal or equitable proceedings, or by virtue of any suit or otherwise, and all persons extending credit to, contracting with or having any claim against the Trustees, shall look only to the Trust Property for payment under such contract or claim or for the payment of any debts, damage, judgment or decree or of any money that may otherwise become due and payable to them from the Trustees or that neither the Trustees nor the beneficiaries, present or future, shall be personally liable therefore; provided, however, that nothing herein contained shall be deemed to limit or impair the liability of Unit Owners under the provisions of Chapter 183A.

### **6.3 Instruments Subject to Trust Terms**

Every note, bond, contract, order, instrument, certificate, undertaking, obligations, covenant or agreement, whether oral or written, made, issued or executed by the Trustees or by any agent or employee of the Trustees shall be deemed to have been entered into subject to the terms, conditions, provisions and restrictions hereof, whether or not express references shall have been made to this instrument.

#### **6.4 Certification by Trustees for Recording**

All persons dealing in any manner whatsoever with the Trustees, the Trust Property, or any beneficiary hereunder, shall be held to have notice of any alteration or amendment of this Declaration of Trust, or change of Trustee or Trustees, when the same shall be recorded with the said District Registry of Deeds. Any certificate executed by the Secretary of this Trust setting forth the names of the Trustees hereunder, when recorded with said Registry of Deeds, shall be conclusive evidence of identity of those persons who are serving as Trustees in favor of all third persons, including the Trustees, acting in reliance thereon. Any certificate, signed by a majority of the Trustees in office at the time, setting forth as facts any matters affecting the Trust, including statements as to who are the beneficiaries, as to what action has been taken by the beneficiaries, and as to matters determining the authority of the Trustees to do any act, when duly acknowledged and recorded with said Registry of Deeds, shall be conclusive evidence as to the existence of such alleged facts in favor of all third persons, including the Trustees, acting in reliance thereon. Any certificate executed by a majority of the Trustees hereunder, setting forth the existence of any fact, the existence of which is necessary to authorize the execution of any instrument or the taking of any action by the Trustees or anyone or more of them, as the case may be, shall, as to all persons acting in good faith in reliance thereof, be conclusive evidence of the trust of the statements made in such certificate and of the existence of the facts therein set forth.

### **ARTICLE VII - AMENDMENTS AND TERMINATION**

#### **7.1 Amendment of Trust**

The Trustees, with the consent in writing of Owners of Units holding at least fifty-one (51%) percent of the voting power thereunder, may, at any time and from time to time, amend, alter, add to or change this Declaration of Trust in any manner or to any extent, the Trustees first, however, being duly indemnified to their reasonable satisfaction against outstanding obligations and liabilities; provided always, however, that no such amendment, alteration, addition or change shall be valid or effective if:

**7.1.1** It would alter, or in any manner or to any extent whatsoever, modify or affect the percentage of beneficial interest of any Unit Owner hereunder so as to be different than the percentage of the undivided ownership interest in the Common Areas and Facilities which is appurtenant to such Owner's Unit as set forth in the Master Deed.

**7.1.2** It would, without the consent of the Declarant, alter or affect the Declarant's right under Section 5.10 hereof to act as the Design Review Committee or to appoint a person to so act; or

**7.1.3** It would render this Trust contrary to or inconsistent with the Master

Deed or any requirements or provisions of Chapter 183A or the Senior Residential Open Space Community (SROSC) Special Permit issued by the Planning Board of the Town of Carlisle, dated 2014.

**7.2 Necessity for Recording Amendments, Alterations, Additions or Changes**

Any amendment, alteration, addition or change, pursuant to the foregoing provisions of ARTICLE VII, shall become effective upon the recording with the said District Registry of Deeds of an instrument of amendment, alteration, addition or change, as the case may be, signed, sealed and acknowledged in the manner required for the acknowledgment of deeds by a majority of the Trustees, setting forth in full the amendment, alteration, addition or change, whether stated in such instrument or not, upon all questions as to title or affecting the rights of third persons and for all other purposes.

**7.3 Termination**

The Trust hereby created shall terminate only upon the removal of the Condominium from the provisions of Chapter 183A in accordance with the procedure therefore set forth in Section 19 of said law, and as provided by Section 5.24 of this Trust.

**7.4 Disposition of Property on Termination**

Upon the termination of this Trust, the Trustees may, subject to and in accordance with provisions of Chapter 183A, sell and convert into money the whole of the Trust Property, or any part or parts thereof, and, after paying or retiring all known liabilities and obligations of the Trust and providing for indemnity against any other outstanding liabilities and obligations, shall divide the proceeds thereof among, and distribute in kind (at valuations made by them which shall be conclusive), all other property then held by them in trust hereunder to the Unit Owners as tenants in common, according to their respective percentages of beneficial interest hereunder. In making any sale under this provision, the Trustees shall have power to sell or vary any contract of sale and to do all things, including the execution and delivery of instruments, as may be their performance thereof is shown to be in their judgment necessary or desirable in connection therewith.

**ARTICLE VIII - CONSTRUCTION AND INTERPRETATION; WAIVER**

**8.1 Terms**

In the construction hereof, whether or not so expressed, words used in the singular or in the plural respectively include both the plural and singular, words denoting males include females, words denoting females include males and words denoting persons include individuals, firms, associations, companies joint stock or otherwise), trusts and corporation unless a contrary intention is to be inferred from or required by the subject matter or context. The cover, title, index, headings of different parts hereof, and the marginal notes, if any, are to be taken to be any part hereof or to control or affect the meaning, construction, interpretation or effect hereof. All the trusts, powers and provisions herein contained shall take effect and be construed according to the law of the Commonwealth of Massachusetts.

**8.2 Waiver**

The Trustees shall have the power and authority to waive any provision of this Trust affecting or limiting the rights of a Unit Owner for any cause or reason determined to be reasonable by such Trustees in their discretion; provided, however, that no such waiver on any one occasion shall constitute a waiver on any future occasion, nor shall any waiver of a provision of this Trust affect the Trustees' rights and power to enforce all other provision of this Trust. No restriction, condition, obligation or provision contained in this Trust or By-Laws shall be deemed to have been abrogated or waived by reason of any failure to enforce the same.

### **8.3 Conflicts**

If any provision of this Trust shall be invalid or shall conflict with Chapter 183A, as amended, of the General Laws of Massachusetts, or, if any provision of this trust conflicts with any provision of the Master Deed, the following rules of construction shall be used:

**8.3.1** In the event of a conflict between the Trust and said Chapter 183A, as amended, the provisions of Chapter 183A shall control;


**8.3.2** In the event of a conflict between any numerical or percentage voting requirements for action set forth in the Master Deed and any such requirements set forth herein, the provisions requiring the greater percentage or fraction for action to be taken or avoided shall control;

**8.3.3** In the event of any conflict other than as set forth in Paragraph 8.3.2 of this Section between the provision of the Master Deed and any other provision hereof, the provisions of the Master Deed shall control.

### **8.4 Severability**

In the event that any provision of this Trust shall be determined to be invalid or unenforceable in any respect, it shall be interpreted and construed to be enforceable to the extent and in such situations as may be permitted by applicable law, and, in any event, the partial or total enforceability of such provision shall not affect in any matter the validity, enforceability or effect of the remainder of this Trust; and, in such event, all of the other provisions of this Trust shall continue in full force and effect as if such invalid provision had never been included herein.

Executed as a sealed instrument this 26<sup>th</sup> day of November, 2018.

  
\_\_\_\_\_  
Leslie S. Carey, as Trustee as aforesaid and  
not individually

The Commonwealth of Massachusetts

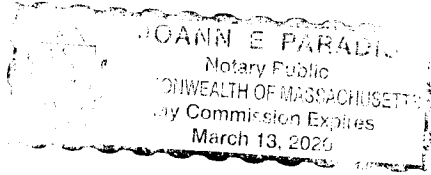
Worcester, ss.

On this 26<sup>th</sup> day of November, 2018, before me, the undersigned notary public, personally appeared Leslie S. Carey, proved to me through satisfactory evidence of identification, which was a Massachusetts Driver's License, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose as Trustee of GARRISON PLACE CONDOMINIUM TRUST.

*Tom Galt*

*Joann E Paradi* - Notary Public

My Commission Expires: 3-13-20





## RULES AND REGULATIONS

### GARRISON PLACE CONDOMINIUM

These Rules and Regulations are adopted for the benefit of Owners of Units at GARRISON PLACE CONDOMINIUM (the "Condominium"). They are also intended to protect and enhance the value of all property at the Condominium. They are not designed to unduly interfere with, restrict, or burden the use of property.

All residents and guests are expected to abide by these rules, which are meant to supplement the provision of the Master Deed and Condominium Trust for the Condominium.

1. GENERAL. Nothing shall be done or kept in any Unit, Limited Common Area or Common Area, which will increase the rate of insurance of the Condominium. No Unit Owner shall permit anything to be done or kept which will result in the cancellation of insurance on the Condominium, or which would be in violation of any law. No waste shall be committed in the Limited Common Areas or Common Areas. No use shall be made of the Common Elements other than the uses permitted in the Master Deed, the Trust or by the Trustees.

2. ADDITIONS TO EXTERIOR OF THE BUILDING. Changes or fixtures affecting the appearance of the exterior of any Building, such as, without limitation, skylights, chimneys, decorations, awnings, signs, sun shades, air conditioning equipment, antennas, fans, screens and enclosures, statues, urns, animal facsimiles, fences, landscaping, vegetable or flower gardens, or the like shall be made only with the written consent of the Trustees of the Condominium Trust (the "Trustees"), provided that satellite television antennas with a diameter of eighteen inches or less may be installed on that portion of the rear of a Building adjacent to a Unit in such location as the Trustees shall approve.

No part of the Common Areas and Facilities of the Condominium shall be decorated or furnished by a Unit Owner or Tenant in any manner, nor shall the exterior surface of any entrance door to a Unit be painted or otherwise decorated in any manner, except with the prior written approval of the Trustees and in accordance with the provisions of the condominium documents.

3. NOISE. Owners, guests and lessees will be expected to reduce noise levels between 10:00 P.M. and 7:00 A.M. so that neighbors are not disturbed. At no time are musical instruments, radios, television or pets to be so loud as to become a nuisance.

4. OUTDOOR EQUIPMENT AND CHILDREN'S PLAYTHINGS. Lawn furniture, bicycles, children's wheeled vehicles and toys, recreational/athletic equipment of any type, sporting goods and other personal articles and equipment shall not be left or stored outside the Unit, except for appropriate seasonal use furniture, which when used outside, shall be maintained and located on the deck or patio appurtenant to the Unit only and in such fashion as to meet safety and aesthetic standards as established by the Trustees from time to time.

5. OUTDOOR GRILLS. The use of outdoor cooking grills within ten (10) feet of a Unit is prohibited. Storage of any type of grill outside of the Unit is prohibited except on the deck. When in use outside, cooking grills shall be maintained and used in such a fashion as to meet the safety and aesthetic standards established by the Trustees, from time to time and in accordance with any applicable regulations promulgated by the Carlisle Fire Department, from

time to time.

6. CLOTHES LINES. No clothing, linens or similar materials shall be hung or otherwise left or placed in or on the Units, Common Areas, Limited Common Areas, and Facilities. No such articles shall be placed in a Unit or Limited Common Areas so as to be exposed to public view.

7. STORAGE. Except for storage in the storage areas and/or garages deeded as part of a Unit, or in other areas as may be designated by the Trustees, there shall be no storing or parking of baby carriages, playpens, bicycles, wagons, toys, vehicles, trailers, tools, benches, chairs, or other items in any part of the Common Areas and Facilities.

8. WOOD STORAGE. No more than one quarter (1/4) cord of wood may be stored at anyone time on the rear patios. All wood is to be stored in a container or rack designed for such use. Wood may not be stored outside on the ground, nor can it be placed on decks (except in a container or rack).

9. FLAMMABLES STORAGE. No Unit Owner or occupant of his/her agents, lessees, or visitors shall at any time bring into or keep in his/her Unit and/or the Common Areas any flammable, combustible or explosive fluid, material, chemical, or substance, except that such lighting and cleaning fluids as are customary for residential use may be kept in Units.

10. IMPROVEMENTS TO COMMON AREAS AND FACILITIES. Improvements to and landscaping of the Common Areas and Facilities shall be done only by the Trustees. No exterior or landscape ornamentation is permitted.

11. IMPROPER USE OF COMMON AREAS AND FACILITIES. There shall be no use of the Limited Common Areas or Common Areas and Facilities, which injures or scars them or the plantings thereon, increases the maintenance thereof, or causes embarrassment, disturbance or annoyance to the Owners in the enjoyment of the Condominium. There shall be no obstruction of the Common Areas and Facilities without the proper consent of the Board of Trustees except as expressly permitted in the Master Deed, in the Declaration of Trust or in these Rules and Regulations.

No unauthorized person, including Unit Owners, shall be permitted on the roof of the Condominium Buildings.

There shall be no organized sports activities, or picnicking or fires, except in those areas, if any, which are approved for such use in writing by the Trustees. Under no circumstances may a fire of any kind (excluding barbecue grills) be lighted or maintained and under no circumstances may a person do or permit anything within the Condominium, which would be in violation of any regulation of the local Fire Department or fire law, ordinance, rule or regulation pertaining to the same, which now exists or is hereafter promulgated by any public authority.

12. HOUSEHOLD PETS.

(a) Any Unit Owner or occupant desiring to bring a pet into the community must register the pet with management. Such registration shall include a copy of this regulation signed by the Unit Owner or occupant and a member of the Board of Trustees. A copy of the registration shall be placed in the minutes of the Board meeting following the signing.

- (b) No dog shall be allowed in or on the Common Areas or Limited Common Areas unless it is on a leash held by the Unit Owner, occupant or other responsible individual.
- (c) No pet shall be tied to any Common Area or Limited Common Area at any time.
- (d) The dog's owner shall immediately properly dispose of the defecation by a dog on any Common Area or Limited Common Area and the adjacent Open Space belonging to the Town of Carlisle.
- (e) The repair of any damage caused by a pet, including but not limited to staining of grass and shrubs, shall be the responsibility of the Owner of the Unit in which the pet lives. The Board of Trustees is authorized, in their sole discretion, to repair to their satisfaction any such damage not repaired by the responsible Unit Owner, and the Owner of the Unit in which the pet lives shall be assessed the cost of such repair,
- (f) Any repeated disturbance caused by a pet shall be cause for the pet's removal from the premises, by vote of the Trustees recorded in the minutes.
- (g) All dogs shall be registered with the Town of Carlisle and shall have rabies and distemper vaccinations annually, proof of which shall be provided to management.
- (h) Each Owner shall hold the Trustees and each of the other Unit Owners and their respective agents and employees harmless against loss, liability damage or expense for any actions of his/her pet(s) within the Condominium.

13. **DRIVEWAYS AND PARKING AREAS.** Owners and their tenants shall be responsible to see that neither they nor their guests interfere with the right of other Owners and their tenants to the appropriate use of driveways and parking areas. With the exception of changing a flat tire, or cleaning, washing and/or waxing a vehicle, no type of vehicle maintenance is permitted within the confines of the Condominium. Use of the parking spaces and/or driveways for purposes other than parking (e.g. storage of furniture, automotive repair, maintenance, furniture refinishing, etc.) is prohibited.

14. **VEHICLES.** Only cars and light trucks without signage are permitted to park overnight in the driveway areas. No recreational vehicles (campers, boats, motor homes, snowmobile etc.) or commercial vehicles will be allowed to park overnight except with the express written authorization of the Board of Trustees. When such permission is granted, the permitted vehicle must be parked in a driveway and shall not be used as living quarters.

All vehicles within the confines of the Condominium must be in operable condition and have current license plates and inspection sticker (if required). Any vehicle not in conformance with the above may be moved or removed by the Trustees, without notice and at the expense of the Owner.

Under no circumstances are vehicles permitted on other than designated paved area of the Condominium without the express written authorization of the Trustees or their Designated Agent. At no time shall the access area in front of a walkway be blocked by a parked vehicle. No vehicle shall be parked so as to block access to any roadway or parking

area. No parking on the roadway is allowed. Violation may result in a per occurrence fine imposed by the Trustees.

15. **SNOW REMOVAL.** During snow removal times, residents shall cooperate with the snow-removal contractor by moving their vehicles when requested to do so. Vehicles may, from time to time, be ordered removed from the driveways to permit snow plowing. Owners of such vehicles shall promptly comply and remove their car from the driveways until the snow plowing is complete. The Trustees are authorized to impose a per occurrence fine for failure to do so.

16. **SIGNS.** The Owners of Units may not place any signs on the exterior of a Building or in windows of such Units, or in such other place may visible from the exterior of the Unit.

17. **ABUSE OF MECHANICAL SYSTEMS.** The Trustees may charge to a Unit Owner any damage to the mechanical, electrical or other Building service system of the Condominium caused by such Unit Owner by misuse of those systems.

18. **CAMPER, TRAILER, BOAT, ETC., STORAGE.** No trucks or similar heavy duty vehicles, snowmobiles, motorcycles, boats, utility trailers, boat trailers and camping trailers will be allowed within Common or Limited Common Areas of the Condominium unless appropriate, temporary or permanent storage arrangements have been approved in writing by the Trustees. This prohibition includes the overnight storage of such vehicles and equipment. When such permission is granted, the vehicle shall not be use as living quarters.

19. **OFFENSIVE ACTIVITIES.** No Owner may use or maintain his/her Unit or the Common Area appurtenant thereto for any purpose or in any manner which is contrary to any applicable law, rule, regulation or requirement of any governmental authority, or for any purpose which would constitute a nuisance or be offensive.

No Unit Owner shall engage in or permit offensive activities or any noises by himself, his family, agents, visitors, lessees, nor do himself or permit anything to be done by such persons either willfully or negligently that:

- (i) may be or become an annoyance or nuisance to the other Unit Owners or occupants;
- (ii) will interfere with the rights, comforts, or conveniences of other Unit Owners or occupants;
- (iii) may or does cause damage to any other Unit or to the Common Areas and Facilities; or
- (iv) results in the removal of any article or thing of value from any other Unit Owner's Unit or from the Common Areas and Facilities of the Condominium.

Any Unit Owner making or permitting such nuisance, interference, damage, or removal shall be responsible for the elimination of such damage or replacement of the item removed.

The Trustees may assess to such Unit Owner these costs.

20. **MOVING.** Moving Companies or other furniture movers, including Unit Owner and/or Unit occupants shall neither move into Units or out of Units before 7:00 a.m. or after 10:00 p.m.

21. **LITTERING.** There will be no littering. Paper, cans, bottles, cigarette butts, and other trash is to be deposited only in trash containers and under no circumstances are such items to be dropped or left on the Common Areas.

22. **TRASH DISPOSAL.** All garbage, trash, cans and bottles must be bagged or wrapped. Trash is to be stored in plastic bags or non-metallic containers designed for such use. No trash shall be placed in Common Areas except for contained trash on days of trash pickup only. It shall be the Unit Owner's or occupant's responsibility to dispose of any trash articles too large to be disposed of by normal residential trash pickup. The disposal of any and all medications, whether prescription or over-the-counter, into the septic system via any sink or toilet is expressly prohibited.

23. **STRUCTURAL INTEGRITY OF THE BUILDINGS.** Nothing shall be done in any Common Areas or Facilities, which will impair the structural integrity or fire rating, of any Building or Building component, nor shall anything be done in or on said areas which would structurally change any Building, without the prior written permission on each occasion by the Trustees and the issuance of a building permit.

24. **DAMAGE.** Any damage to any Building, Common Area or Limited Common Area caused by a Unit Owner or occupant, his family, guests, agents, servants, employees, licensees or tenants shall be the responsibility of the Unit Owner.

25. **SAFETY.** Each Unit Owner assumes responsibility for his own safety and that of his family, guests and lessees.

26. **PLUMBING.** Each Unit Owner shall keep his/her Unit in a good state of preservation and cleanliness. Plumbing fixtures and apparatus shall not be used for any purpose other than for which they were constructed. The Unit Owner shall pay for any damage to the plumbing system of any Building resulting from such misuse.

27. **KEYS AND LOCKS.** Unit Owners may install their own locks, and if they do so, the Unit Owner shall provide the Trustees with an additional key pursuant to the Trustees right of access to the Unit. In the event the Trustees must make a forced entry because of failure by the Unit Owner to provide the key, the Unit Owner shall be responsible for any damages caused by the entry.

28. **GUESTS.** Owners will be held responsible for the actions of their guests. If occupancy by guests creates a nuisance to other Owners, the Trustees shall have the right to request that the guests leave. Responsibility for such supervision shall rest with any Owner who is the host of such guests.

29. **COMPLAINTS.** Complaints of violations of these Rules and Regulations should be made to the Trustees in writing. If the Trustees feel that the complaint is justified, they will take whatever action they deem necessary. The complainant will be notified, in writing, by the Trustees as to what action has been taken. Each Owner has the right to protect his/her interest in the event

the Trustees choose not to take action on a complaint. The Trustees are not required to take any action upon receipt of a complaint.

30. AMENITIES. Only residents of the Condominium and their guests may use the condominium amenities appurtenant to Units in the Condominium.

31. VENDING, PEDDLING OR SOLICITATION. No person, including any Unit Owner, shall enter, or go through the Condominium for the purpose of canvassing the residents, or for the purpose of vending, peddling or soliciting orders for any merchandise, book, periodical, or circular of any kind or nature whatsoever; or for the purpose of soliciting donations or contributions for or distributing any handbill, pamphlet, circular, tract, book notice or advertising matter; provided, however, that such canvassing, vending, peddling, soliciting or distribution may be made with the written consent of the Trustees. Notwithstanding the foregoing, nothing herein shall be construed as to limit Declarant, or its successors and/or assigns from engaging in such activities in connection with its sales, marketing and/or leasing activities.

32. AMENDMENT. These Rules and Regulations may be revised in any way at any time by the Trustees as conditions warrant, provided that a written communication is sent to each Owner advising he/she of the change.

33. DELEGATING OF POWERS. The Trustees shall have the authority and duty to enforce these Rules and Regulations, but, in their discretion, may delegate such enforcement authority and duties under these Rules and Regulations to whomever they deem desirable.

34. ENFORCEMENT. The Trustees are authorized, in their sole discretion, to impose monetary fines or penalties for violation of these Rules and Regulations. Further, the Trustees have the right to relax or withhold enforcement of any rule or regulation for any or all residents, or which, under the circumstance, would be unfair or impractical to enforce.

35. RIGHT TO A HEARING. Any resident, Owner, guest or occupant aggrieved by any fine or penalty imposed by the Board of Trustees will be granted a hearing, provided that said resident requests a hearing in writing within ten (10) days of the grievance. Said hearing shall be held within twenty-one (21) days of receipt of the written request for hearing, and shall be conducted in a closed session. The party aggrieved, the Unit Owner and/or his/her representative, and the complainant is required to attend the hearing.